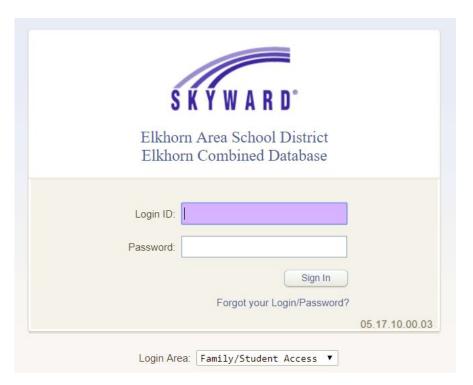


## Elkhorn Area School District

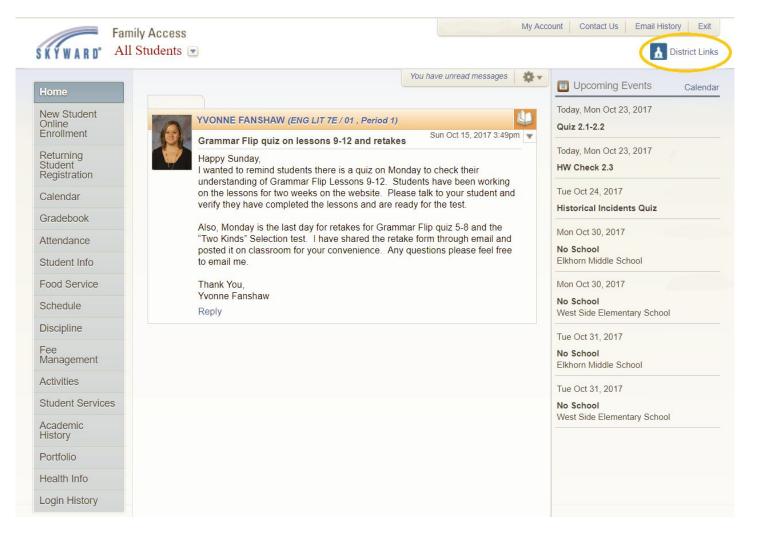
Family Access Tutorial



From the Elkhorn Area School District homepage (<u>elkhornschools.org</u>), click the **Family Access** circle, located below the three large school photos.

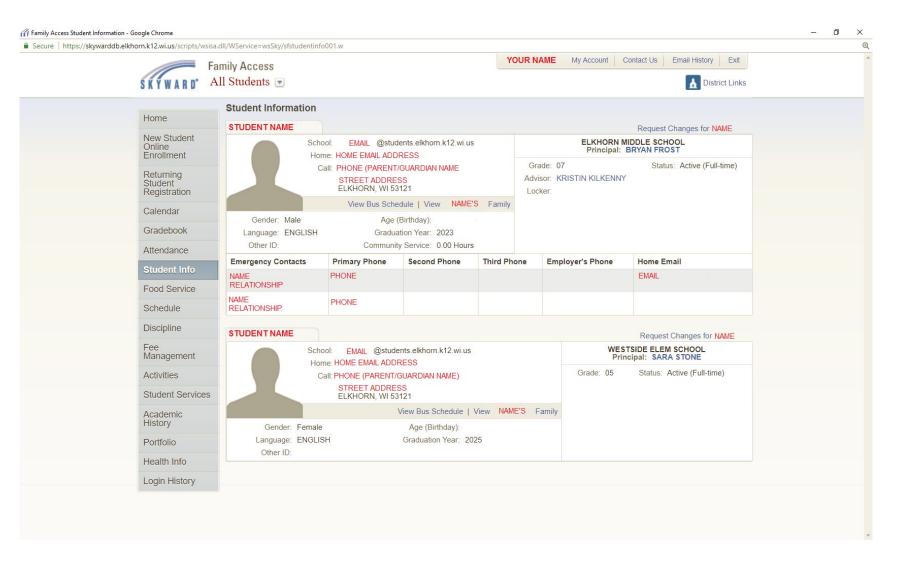


Use the Login ID and Password obtained from your student's school office.



Your Family Access home screen will display messages from your student(s) teachers, as well as a calendar feed of important events.

By clicking **District Links** in the upper right, you'll be able to access bus route information from Durham School Services, fee waiver and free and reduced price meal program applications, and school supply lists.



If you have multiple students in the District, you can either view all at the same time, under Student Info, or select a particular student at the top of the screen where it currently says "All Students".

In the left hand navigation you can select which features you would like to view for your student. You can also enroll new students to the District here, and complete Returning Student Registration each year.

Home	Using the features of your Family Access account
New Student Online Enrollment	← This is where you enroll new students to EASD from your family.
Returning Student Registration	Annual registration is mandatory for all returning students to EASD. Here you will verify information and update EASD on any health or educational developments of your student.
Calendar	← This is where you will see your student's absences, days off of school, and class assignments.
Gradebook	← Your student's grades will be posted here.
Attendance	← Gives you different view options to show your student's attendance.
Student Info	← This is information regarding your student, it includes your contact info, emergency contacts, ect.
Food Service	← Here you can see your food service balances, purchases, and make online payments.
Schedule	← This section lists your student's courses/daily schedule.
Discipline	← If applicable, this tab allows you to view your student's disciplinary record.
Fee Management	← Annual consumable and course fees will be listed here; in addition, you can add and pay fees here.
Activities	← After school and extracurricular activities that your student(s) are involved in are listed here.
Student Services	← If your student has an IEP or 504, you will be able to see their forms/plans here.
Academic History	← This section will allow you to view your student's grades from previous years.
Portfolio	← Your student's report cards can be found here.
Health Info	← Here you will find Health Conditions, Health Office Visits, Vaccination Records, etc. Click on
Login History	Display Options to change your view.  ← Lists when your Family Access account has been viewed by you in the past.

## If you have questions...

Please contact your student's school directly if you have questions or need help obtaining your login and password.

Jackson Elementary	262-723-1200
Tibbets Elementary	262-742-2585
West Side Elementary	262-723-3297
Elkhorn Area Middle School	262-723-6800
Elkhorn Area High School	262-723-4920
OPtions Virtual Charter School	262-723-1696

You can contact the District Registrar at 262-723-3160, ext. 1428.